



MODOC TRANSPORTATION AGENCY
108 South Main, Alturas, CA 96101
Phone (530) 233-6410 • Fax 233-3744

MINUTES
Regular Meeting
February 3, 2015

Board Members Present

John Dederick	Councilmember, City of Alturas
Bobby Ray	Councilmember, City of Alturas
Jim Wills	Board of Supervisors District IV, Modoc County
David Allan	Board of Supervisors, District IV, Modoc County
Mark Moriarity	Citizen at Large, Modoc County

Board Members Absent (Alternates)

Kathie Alves (Alternate)	Board of Supervisor District III, Modoc County
Cheryl Nelson (Alternate)	Councilmember, City of Alturas
Bill Hall	Citizen at Large, City of Alturas

Staff Present

Debbie Pedersen	Executive Director
Niki Witherspoon	Systems Manager
Jacque Dockery	Office Assistant

Public Present

Aaron Casas	Caltrans District 2 Regional Planning Liaison
-------------	---

1. **Call to Order** – **Chairman Dederick** called the meeting to order at 2:25 p.m. in the Alturas City Council Chambers at 200 W. North Street.
2. **Public Forum** – There were no public comments.
3. **Confirm Agenda** - Motion by Board Member Wills to confirm agenda, seconded by Board Member Allan. All ayes; motion carried.
4. **Consent Agenda-**
 - a. Approve minutes from 12/02/14 MTA Regular Meeting.
 - b. Year to Date revenue and expenditure report through 12/31/14.
 - c. Financial Transactions 10/01/14 through 12/31/14.

Motion by Board Member Allan to approve Consent Agenda items a-c above; seconded by Board Member Wills. All ayes; motion carried.
5. **Regular Business**
 - a. **Elect Chair and Vice Chair for calendar year 2015**

Motion by Board Member Ray to retain the existing Chair, John Dederick, and vice chair, David Allan for the calendar year 2015; seconded by Board Member Moriarity. All ayes; motion carried.

b. Fiscal Audits, FY 12/14

Motion by Board Member Wills to approve Fiscal Audits for FY 13/14 and authorize staff to make minor modifications, seconded by Board Member Moriarity. All ayes; motion carried.

c. Resolution 15-01

Motion by Board Member Allan to Adopt Resolution 15-01 Annual Authorization of Signatories for MTA plans and programs for CY 2015, seconded by Board Member Ray. All ayes; motion carried.

d. Resolution 15-02

Motion by Board Member Wills to adopt Resolution 15-02 authorizing MTA staff to bundle CTS GP and CTAF funds to acquire two new bus shelters, seconded by Board Member Allan. All ayes; motion carried.

e. Dial-A-Ride dirt road policy

Discussion ensued about the Sage Stage policy not to travel on unpaved roads. Executive Director Pedersen mentioned that the original policy has not been located and gave an overview of the policy we are currently following. Board Member Dederick mentioned that a comment was received that the school buses travel on unpaved roads, but Sage Stage does not. Board Member Ray mentioned he has also received a comment from a resident in town and that, with the declining ridership, we may want to look into serving more residents by extending our routes. Pedersen suggested that a loop through the Modoc Estates, with a bus shelter at central pick up and drop off locations may be a solution. Staff will contact the Modoc Recreation Estates Association to work on a service route. Board Member Wills suggested that a new policy be created with clearly marked roads, including well-maintained gravel roads, in our service areas with disclaimers for winter hazards.

f. Final Report, First and Main Beautification Project

Executive Director Pedersen mentioned that the project was completed close to the scheduled date and, referring to an attached summary sheet, stated that the project came in \$43,000 under budget. Board Member Dederick mentioned that there is still the possibility of a metal sculpture for the wall. This matter will be placed on a subsequent agenda.

6. System Update, Communications and Calendar

1. Sage Stage Operations Report – Performance statistics (below) are accurate although unaudited.

<i>Month</i>	Passenger Trips			Miles			Fares		
	2014	2013	Change	2014	2013	Change	2014	2013	Change
Nov	517	748	30.9%↓	9,221	11,387	19.0%↓	\$4,798	\$5,943	19.3%↓
Dec	811	787	3.0%↑	11,469	10,219	12.2%↑	\$4,992	\$5,692	12.3%↓
<i>Month</i>	2015	2014	Change	2015	2014	Change	2015	2014	Change
Jan	703	774	5.0%↓	10,846	11,078	1.0%↓	5,468	5,387	1.0%↑

2. Revenue Service Miles compared to Fuel Costs.

<i>Month</i>	Miles			Fuel Cost			Fuel Cost per Mile		
	2014	2013	2012	2014	2013	2012	2014	2013	2012
Nov	9,221	11,378	10,226	\$3,104	\$4,405	\$4,123	33¢	38¢	40¢
Dec	11,469	10,219	10,854	\$3,416	\$3,757	\$4,099	29¢	36¢	37¢
<i>Month</i>	2015	2014	2013	2015	2014	2013	2015	2014	2013
Jan	10,846	11,078	10,574	2,852	4,121	4,002	26¢	34¢	38¢

3. Ridership - US 395 intercity route by county of origin or destination (O/D) –Operates between Alturas, Susanville and Reno on reservation basis three (3) times per week on Mondays, Wednesdays & Fridays.

Month	Modoc O/D		Lassen O/D		Total Ridership	
	2014	2013	2014	2013	2014	2013
Nov	38	65	82	80	120	145
Dec	53	63	86	77	139	140
<i>Month</i>	2015	2014	2015	2014	2015	2014
Jan	62	47	75	79	137	126

4. Ridership - Alturas-Cedarville-Ft. Bidwell - Operates Thursdays by reservation only.

Month	Passengers		Total Route Ridership 2014
	Cedarville	Ft. Bidwell	
Nov	4	0	4
Dec	0	13	13
Jan	2	6	8

a. **Staff Updates**

- **Form 700 Conflict of Interest Statements due March 2, 2015** – This was discussed at the MCTC meeting.
- **Drivers** - Director Pedersen reported that Sage Stage had a shortage of drivers and route adjustments as a result. Pedersen reported that we have a new driver in the process of training who will be trained behind the wheel with MV down in the Sacramento area. Another driver is in the process of classroom training and is expected to be a part-time seasonal driver. Sage Stage would like to hire one more part-time driver to expand the Cedarville service.

b. **Calendar – consider future dates and events of interest:**

02/12/15 MCTC/MTA Holiday (Lincoln) – Sage Stage will operate/office closed

0216/15 MCTC/MTA/Sage Stage Holiday (President's Day) – No Sage Stage/Office closed

7. **Adjournment** Board Member Allan motioned to adjourn meeting at 2:51 p.m.; seconded by Board Member Wills. All ayes; motion carried. The next regular meeting is scheduled April 7, 2015, in the Alturas City Hall following the MCTC meeting at about 2:00 p.m.

Submitted by,

Jacque Dockery