



MODOC TRANSPORTATION AGENCY

108 South Main, Alturas, CA 96101
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**MINUTES
Regular Meeting
June 2, 2015**

Board Members Present

John Dederick	Councilmember, City of Alturas
Cheryl Nelson	Councilmember, City of Alturas
Bill Hall	Citizen at Large, City
David Allan	Board of Supervisors, District IV, Modoc County
Jim Wills	Board of Supervisors District IV, Modoc County

Board Members Absent (Alternates)

Bobby Ray	Councilmember, City of Alturas
Mark Moriarity	Citizen at Large, Modoc County
Kathie Alves (Alternate)	Board of Supervisor District III, Modoc County

Staff Present

Debbie Pedersen	Executive Director
Niki Witherspoon	Systems Manager
Jacque Dockery	Office Assistant

Public Present

Aaron Casas	Caltrans District 2 Regional Planning Liaison
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1. **Call to Order** – **Chairman Dederick** called the meeting to order at 2:21 p.m. in the Alturas City Council Chambers at 200 W. North Street.
2. **Public Forum** – There were no public comments.
3. **Confirm Agenda** - Motion by Board Member Allan to confirm agenda, seconded by Board Member Wills. All ayes; motion carried.
4. **Consent Agenda-**
 - a. Approve minutes from 04/07/15 MTA Regular Meeting.
 - b. YTD expenditures through 04/30/15
 - c. Financial Transactions 03/01/15 through 04/30/15.

Motion by Board Member Wills to approve Consent Agenda items a-c above; seconded by Board Member Hall. All ayes; motion carried.

5. Regular Business

a. Adopt Resolution 15-03 FY 2015/16 Budget

Niki Witherspoon, Systems Manager, remarked that the FY 2015/16 Budget is shared with MCTC and has already been reviewed. No further questions or comments.

Motion by Board Member Hall to adopt Resolution 15-03 FY 2015/16 Budget, seconded by Board Member Allan. All ayes; motion carried.

b. Update on Vehicle T-9 disposal

Director Pedersen reported that the sealed bids were due on April 15 and no bids were received. MTA will be pursuing alternative ways to dispose of the bus. Pedersen mentioned that the bus is in excellent condition and carries ten passengers with a drop seat for two more. Public Auction is a consideration. MTA Board recommended looking into donating the vehicle to a local social service agency.

c. Confirm assets; declare surplus FY 14/15 year end

Niki Witherspoon reported that there were few changes to the asset list. The vehicle T-9 had been added as surplus but was removed at the request of the auditor, as it is still the property of MTA. Two new buses were added, a conference room table, and the new bus shelter, along with a few land additions in completion of the Main Street Beautification project. Witherspoon also noted the updated depreciation.

Motion made by Board Member Allan to approve the assets disposition, seconded by Board Member Hall. All ayes; motion carried.

6. System Update, Communications and Calendar

1. **Sage Stage Operations Report** – Performance statistics (below) are accurate although unaudited.

<i>Month</i>	Passenger Trips			Miles			Fares		
	2015	2014	Change	2015	2014	Change	2015	2014	Change
Feb	516	699	15%↓	7,924	8,336	3%↓	\$3,312	\$5,085	21%↓
Mar	927	642	18%↑	11,067	9,166	9%↑	\$5,309	\$5,445	1%↓
Apr	1,104	715	19%↑	11,823	10,244	7%↑	\$7,007	\$5,783	10%↑
May	1,104	891	11%↓	11,204	9,757	7%↑	\$5,638	\$6,479	7%↓

2. **Revenue Service Miles compared to Fuel Costs.**

<i>Month</i>	Miles			Fuel Cost			Fuel Cost per Mile		
	2015	2014	2013	2015	2014	2013	2015	2014	2013
Feb	7,924	8,336	9,959	\$1,982	\$3,034	\$3,889	.25¢	.36¢	.39¢
Mar	11,067	9,166	10,394	\$3,086	\$3,896	\$4,332	.28¢	.43¢	.42¢
Apr	11,823	10,244	10,708	\$3,231	\$4,061	\$3,940	.33¢	.40¢	.37¢
May	11,204	9,757	10,910		\$4,136	\$4,327		.42¢	.40¢

3. **Ridership - US 395 intercity route by county of origin or destination (O/D)** –Operates between Alturas, Susanville and Reno on reservation basis three (3) times per week on Mondays, Wednesdays & Fridays.

Month	Modoc O/D		Lassen O/D		Total Ridership	
	2015	2014	2015	2014	2015	2014
Feb	27	43	54	76	81	119
Mar	46	58	83	82	129	140
Apr	61	60	101	92	162	152
May	60	65	70	105	130	170

4. **Ridership - Alturas-Cedarville-Ft. Bidwell - Operates Thursdays by reservation only.**

Month	Passengers		Total Route Ridership 2014
	Cedarville	Ft. Bidwell	
Feb	0	14	14
Mar	0	14	14
Apr	2	16	18
May	5	16	21

a. Staff Updates

- Jacque Dockery, office assistant, presented the System Update as shown remarking that the “Easy as 1,2,3” campaign has been effective for Dial-A-Ride, with a significant increase in ridership. Board Chair Dederick noted that revenues were down, but it was indicated that they have held steady considering the fares for Dial-A-Ride have been reduced by fifty percent. Director Pedersen reported that we will be re-visiting the Cedarville area to promote the Ft. Bidwell/Cedarville service. Board Member Allan remarked that the service has been reported as excellent and more or different marketing might help. Board Member Wills suggested that we attend the Surprise Valley Farmer’s Market and discussion ensued.

b. Other Information

Director Pedersen presented the following upcoming events and items of interest:

- MTA recently underwent the annual terminal inspection for the CHP. We passed with flying colors and Director Pedersen gave commendation to the increased efforts of the staff to accomplish this. In the absence of Cindy, MTA was still able to keep up excellent terminal standards.
- On the 16th of May, Sage Stage offered free rides, within the city of Alturas, for the Children’s Fair at the high school. There were 50 rides between two buses. MTA may also be looking at the possibility of offering rides to this year’s Health Fair. Recently a petition was brought to the office for Sage Stage to run on Saturdays and Sundays. The feasibility is currently being researched.

- Discussion ensued as to possible additions to the Dial-A-Ride schedules, such as events and a monthly Saturday trip to Klamath Falls. Board Member Nelson questioned the policy of not helping passengers board their luggage. It was remarked that, due to possible injuries, drivers are instructed not to lift anything heavier than 40 pounds. It was stated that more often than not, another passenger will help with the luggage of an elderly woman or someone struggling. We are catering more to those who need help recently, so this may have been a past complaint.

Calendar – consider future dates and events of interest:

07/03/15 Holiday – Independence Day – Office closed - no Sage Stage service.

07/13/15 Modoc TAC meeting, 1:00 p.m. – Sage Stage conference room, 108 S. Main St., Alturas, CA

08/04/15 1:30 p.m. MCTC and MTA meetings; Sage Stage Conference Room, 108 S. Main St., Alturas

09/07/15 Holiday – Labor Day – Office closed – no Sage Stage bus service

7. **Adjournment.** Board Member Allan motioned to adjourn meeting at 2:20 p.m.; seconded by Board Member Nelson. All ayes; motion carried. The next regular meeting is scheduled August 4, 2015, in the Sage Stage conference room following a barbeque lunch and MCTC meeting at about 2:00 p.m.

Submitted by,

Jacque Dockery