



MODOC TRANSPORTATION AGENCY

108 South Main, Alturas, CA 96101
Phone (530) 233-6410 • Fax 233-3744

MINUTES
Regular Meeting
February 2, 2016

Board Members Present

John Dederick	Councilmember, City of Alturas
Bobby Ray	Councilmember, City of Alturas
Jim Wills	Board of Supervisors District IV, County
Mark Moriarity	Citizen at Large, Modoc County
Danny Parker	Citizen at Large, City of Alturas

Board Members Absent (Alternates)

David Allan	Board of Supervisors, District IV, Modoc County
Kathie Rhoads (Alternate)	Board of Supervisor District III, Modoc County
Cheryl Nelson (Alternate)	Councilmember, City of Alturas

Staff Present

Debbie Pedersen	Executive Director
Jacque Dockery	Office Assistant

Public Present

Aaron Casas	Caltrans District 2 Regional Planning Liaison
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1. **Call to Order** – **Chairman Dederick** called the meeting to order at 2:09 p.m. in the Alturas City Council Chambers at 200 W. North Street.
2. **Public Forum** – There were no public comments.
3. **Confirm Agenda** - Motion by Board Member Wills to confirm agenda, seconded by Board Member Moriarity. All Ayes; motion carried
4. **Consent Agenda**
 - a. Approve minutes from 12/01/15 MTA Regular Meeting.
 - b. Financial Transactions 10/01/15 through 12/31/15
 - c. YTD expenditures through 12/31/15

Motion by Board Member Ray to approve Consent Agenda items a-c above; seconded by Board Member Parker. All ayes; motion carried.
5. **New Business** -
 - a. MCTC elected John Dederick as Chair and David Allan as Vice Chair during the special meeting on January 20, 2016. This is the first meeting of the year for MTA, and a chair and vice chair need to be elected in accordance with the bylaws and joint powers agreement. Board Member Ray suggested Chair John Dederick and Vice Chair David Allan retain their appointments and that Jim Wills be appointed Alternate Vice Chair in the event that both the Chair and the Vice Chair were absent.

Motion by Board Member Ray to appoint John Dederick as MTA Board Chair, David Allan as MTA Board Vice Chair and Jim Wills as MTA Board Alternate Vice Chair, seconded by Board Member Parker. All ayes; motion carried.

- b. Executive Director Pedersen reported that a grant was submitted last week for the Low Carbon Transit Ops Program. These funds are managed by Caltrans for transit ops for acquiring clean air buses and service expansions. The apportionment last year was less than \$1500 and we didn't apply for the funding. This year the allocation is \$9400 and next year (16/17) it is estimated at \$12,000. The application MTA is proposing is for expansion of services. Our Short Range Transit Plan identifies a Saturday service expansion for one day a month. This grant would pay for two days a month for this year. If this service is productive, another grant application can be submitted to cover another two days per month. This service expansion pertains to our local demand response bus service. Board Member Parker asked if the service would continue if the grant funds are not available. Director Pedersen responded that there is adequate funding remaining in the Local Transportation Fund to cover the service if it has the riders to support the expansion.

Motion by Board Member Ray to approve Resolution 16-02 Low Carbon Transit Operations Program – Saturday service expansion grant; authorize Executive Director as Agent and to execute documents relating to the grant, seconded by Board Member Wills. All ayes; motion carried.

- 6. **System Update, Communications and Calendar** – Director Pedersen reviewed the transit charts presented and reported that our local demand response service has experienced an increase in ridership. As a result of these increases, Sage Stage will have two buses covering the busy portions of the day beginning February 1. The D-1 driver will cover the hours of 7:30 a.m. – 4:30 p.m. and the D-2 driver will cover the hours of 11:00 a.m. – 5:30 p.m. With this overlapping double-coverage fewer rides will be denied and more rides will be accommodated.

Board Chair, John Dederick, referred to the Company Snapshots financial chart and questioned the drops from the year 2013 until 2015. Director Pedersen mentioned that the bar charts for expenses and income reflected these drops because of incoming grants for the office construction in 2012, 2013 and 2014 and the costs associated with building those improvements. MTA will see ongoing spikes in the income and higher expenditures on years we acquire new buses. Most buses cost around \$110K and are funded with federal grants at near 89%, with our local match from LTF.

Board Member Ray asked about the status of the Cedarville/Ft. Bidwell service. Director Pedersen stated that it seems to be holding steady with one or two regular riders. An outreach is planned to try to generate interest in that route. She suggested that switching to Wednesdays might generate ridership to connect with the Klamath Falls or Reno routes. Some marketing may help. If services continue to be underutilized, the MCTC an opt to cancel the Cedarville/Ft. Bidwell service.

Board Member Wills asked about Sage Stage participating in the Surprise Valley Farmers Markets and the fair. Director Pedersen mentioned that we will plan to attend the farmers market with a bus and brochures this summer. We have not provided transportation to the fair in the last couple of years, nor have we had an information booth at that event for several years.

a. System Update

1. **Sage Stage Operations Report** – Performance statistics (below) are accurate although unaudited.

Month	Passenger Trips			Miles			Fares		
	2015	2014	Change	2015	2014	Change	2015	2014	Change
Sept	1,242	654	↑89.9%	11,589	10,282	↑12.7%	\$6,621	\$5,770	↑14.7%
Oct	1,128	750	↑50.4%	13,678	11,389	↑20.1%	\$6,360	\$5,922	↑7.4%
Nov	1,021	517	↑97.5%	11,909	9,221	↑29.2%	\$5,517	\$4,798	↑15.0%
Dec	1,317	811	↑62.4%	11,851	11,469	↑3.3%	\$5,783	\$4,992	↑15.8%

2. **Revenue Service Miles compared to Fuel Costs.**

Month	Miles			Fuel Cost			Fuel Cost per Mile		
	2015	2014	2013	2015	2014	2013	2015	2014	2013
Sept	11,589	10,282	10,251	\$2,690	\$3,941	\$4,120	.23¢	.38¢	.40¢
Oct	13,678	11,389	10,404	\$2,809	\$3,839	\$4,100	.20¢	.33¢	.39¢
Nov	11,909	9,221	11,378	\$2,637	\$2,990	\$4,405	.22¢	.32¢	.38¢
Dec	11,851	11,469	10,219	\$2,319	\$3,416	\$3,757	.19¢	.29¢	.36¢

3. **Ridership - US 395 intercity route by county of origin or destination (O/D)** – Operates between Alturas, Susanville and Reno on reservation basis three (3) times per week on Mondays, Wednesdays & Fridays.

Month	Modoc O/D		Lassen O/D		Total Ridership	
	2015	2014	2015	2014	2015	2014
Sept	52	64	69	91	121	155
Oct	50	54	85	87	135	141
Nov	41	38	81	82	122	120
Dec	54	53	82	86	136	139

4. **Ridership - Alturas-Cedarville-Ft. Bidwell - Operates Thursdays by reservation only.**

Month	Passengers		Total Route Ridership 2015
	Cedarville	Ft. Bidwell	
Sept	0	8	8
Oct	1	11	12
Nov	6	3	9
Dec	6	8	14

b. Other Information -

Calendar – consider future dates and events of interest:

02/12/16 MCTC observed Holiday – Lincoln’s Birthday – Office open, Sage Stage services operating
02/15/16 MCTC and Sage Stage observed Holiday – President’s Day – Office closed; no bus service
04/05/16 MCTC and MTA regular meetings
05/30/16 MCTC and Sage Stage observed Holiday – Memorial Day – Office closed; no bus service

- 7. Adjournment.** Board Member Wills motioned to adjourn meeting at 2:23 p.m.; seconded by Board Member Parker. All ayes; motion carried. The next regular meeting is scheduled April 5, 2016, in the Alturas City Hall following the MCTC meeting at about 2:15 p.m.

Submitted by,

Jacque Dockery
Office Assistant