



108 S. Main Street
 Alturas, CA 96101-3936
 (530) 233-6410 Phone
 233-3744 Fax

Meets First Tuesday
 even-numbered months
 after MCTC meeting
 or about 2:15 p.m.

Board of Directors

John Dederick
 Chairman
 City Councilman

David Allan
 Vice Chairman
 County Supervisor

Jim Wills
 Director
 County Supervisor IV

Danny Parker
 Director
 City at Large Citizen

Bobby Ray
 Director
 City Councilman

Mark Moriarity
 Director
 County at Large Citizen

Kathie Rhoads
 Alternate
 County Supervisor III

Cheryl Nelson
 Alternate
 City Councilman

Staff

Debbie Pedersen
 Executive Director

Niki Witherspoon
 Systems Manager

Cindy Imbach
 Transit Manager

AGENDA

REGULAR MEETING

Alturas City Hall Council Chambers
 200 W North Street, Alturas, CA 96101

Tuesday, February 2, 2016, following the MCTC meeting at or about 2:00 p.m.

1. **Call to Order** – introductions, as needed.
2. **Public Forum** - Citizens may address the Commission with matters that are related directly to Commission responsibilities. If any matters call for action by the Commission, they will be placed on subsequent agendas. Because the Chairman may limit speakers to five (5) minutes each, citizens are encouraged to contact the Chairman or staff for assistance before the meeting.
3. **Confirm Agenda** **Action**
4. **Consent Agenda** **Action**
 - a. Approve minutes from the 12/01/15 MTA Regular Meeting
 - b. Financial Transactions 11/01/15 through 12/31/15
 - c. YTD expenditures through 12/31/15
5. **Regular Business** **Information/Action**
 - a. Elect Chair and Vice Chair for calendar year 2016
 - b. Adopt Resolution 16-02 Low Carbon Transit Ops Program – Saturday service expansion grant; authorize Executive Director as Agent and to execute documents relating to the grant.
6. **System Update, Communications, and Calendar** **Information**
 - a. Staff updates -
 - b. Other Information
7. **Adjourn until next regular MTA meeting**, scheduled for February 2, 2016, (Tuesday), in the Alturas City Hall Council Chambers, 200 W North Street at about 2:15 p.m., following the MCTC meeting.

| Report to Modoc Transportation Agency Board Members | |
|--|---|
| Subject Consent Agenda | Meeting Date February 2, 2016 |
| Presented by MTA Staff | Agenda Item 4 |

Consent Agenda - Note: Attachments shown in **bold** type

- a. Approve **minutes from 12/01/15 MTA** Regular meeting.

- b. **Financial Transactions – 10/01/15 through 12/31/15.**

- c. **Year to Date revenue and expenditure (through 12/31/15) report.**



MODOC TRANSPORTATION AGENCY

108 South Main, Alturas, CA 96101
Phone (530) 233-6410 • Fax 233-3744

**MINUTES
Regular Meeting
December 1, 2015**

Board Members Present

| | |
|---------------------------|---|
| John Dederick | Councilmember, City of Alturas |
| David Allan | Board of Supervisors, District IV, Modoc County |
| Bobby Ray | Councilmember, City of Alturas |
| Kathie Rhoads (Alternate) | Board of Supervisor District III, Modoc County |
| Mark Moriarity | Citizen at Large, Modoc County |
| Danny Parker | Citizen at Large, City of Alturas |

Board Members Absent (Alternates)

| | |
|---------------------------|--|
| Jim Wills | Board of Supervisors District IV, County |
| Cheryl Nelson (Alternate) | Councilmember, City of Alturas |

Staff Present

| | |
|------------------|--------------------|
| Debbie Pedersen | Executive Director |
| Niki Witherspoon | Systems Manager |
| Cindy Imbach | Transit Manager |
| Maria Haddox | Office Assistant |

Public Present

| | |
|-------------|---|
| Aaron Casas | Caltrans District 2 Regional Planning Liaison |
|-------------|---|

1. **Call to Order** – **Chairman Dederick** called the meeting to order at 2:32 p.m. in the Alturas City Council Chambers at 200 W. North Street.
2. **Public Forum** – There were no public comments.
3. **Confirm Agenda** - Motion by Board Member Parker to confirm agenda, seconded by Board Member Rhoads. All Ayes; motion carried
4. **Consent Agenda**
 - a. Approve minutes from 12/01/15 MTA Regular Meeting.
 - b. Financial Transactions 9/1/15 through 10/31/15.
 - c. YTD expenditures through 10/31/15

Motion by Board Member Rhoads to approve Consent Agenda items a-c above; seconded by Board Member Parker. All ayes; motion carried.
5. **New Business** -
 - a. *FY 2014/15 fiscal And Performance Audits* – Motion by Board Member Ray to approve the FY 2014/15 Fiscal and Performance Audits and approve staff to work with auditor to make any needed minor adjustments prior to submitting to the State Controller’s Office and Caltrans; second by Board Member Allan. All ayes; motion carried.

- b. *Resolution 15-04 approving FY 15-16 California Transit Assistance Fund (CTAF) Bus Shelter Acquisition* – Motion by Board Member Parker to adopt Resolution 15-04 approving FY 15-16 CTAF Bus Shelter Acquisition to be installed Fiscal Year 2016/17 within the demand response service area (City of Alturas); second by Board Member Allan. All ayes; motion carried.
- c. *Amend Resolution 15-03 A Revised FYU 2015/16 Budget* – Modify revenues & expenses.

Revenues

- MCTC rents (Facility Sub Lease) Increase revenue - \$17,130
- Low Carbon Transit Operations Program (new) – Increase revenue - \$12,101
- CTAF – Prop 1B – Increase revenue - \$7,940
- Farebox – minor increase (based on projections)
- LTF and reserve funding – minor adjustments

Expenditures

- Fuel – minor reduction
- Purchased Transportation – cost increase reflects unforeseen costs for MVT substitute drivers, driver training in Sac for new drivers, and to capture salary increases approved by MTA
- Salaries/Labor – minor reduction based on projections
- Capital reserve – adjust to actual projections

Motion by Board Member Ray to adopt Resolution 15-03 A Revising FY 2015/16 Budget with changes as presented; second by Board Member Moriarty. All ayes; motion carried.

- d. *Resolution 15-05 Designation for signature authorities for 2016* – Motion by Board Member Allan to adopt Resolution 15-05 Designation for Signature Authorities for 2016; second by Board Member Rhoads. All ayes; motion carried.

5. System Update, Communications and Calendar

1. **Sage Stage Operations Report** – Performance statistics (below) are accurate although unaudited.

Transit Manager Imbach presented an overview of the following tables stating.

| <i>Month</i> | Passenger Trips | | | Miles | | | Fares | | |
|--------------|-----------------|------|--------|--------|--------|--------|---------|---------|--------|
| | 2015 | 2014 | Change | 2015 | 2014 | Change | 2015 | 2014 | Change |
| Jun | 1,176 | 777 | ↑51.4% | 11,606 | 10,334 | ↑12.3% | \$8,579 | \$6,569 | ↑30.6% |
| Jul | 1,202 | 789 | ↑52.3% | 12,744 | 11,181 | ↑14.0% | \$7,084 | \$6,590 | ↑7.5% |
| Aug | 1,149 | 748 | ↑53.6% | 12,022 | 10,897 | ↑10.3% | \$6,728 | \$6,035 | ↑11.5% |
| Sep | 1,242 | 654 | ↑89.9% | 11,589 | 10,282 | ↑12.7% | \$6,621 | \$5,770 | ↑14.7% |
| Oct | 1,128 | 750 | ↑50.4% | 13,678 | 11,389 | ↑20.1% | \$6,360 | \$5,922 | ↑7.4% |

2. Revenue Service Miles compared to Fuel Costs.

| <i>Month</i> | Miles | | | Fuel Cost | | | Fuel Cost per Mile | | |
|--------------|--------------|-------------|-------------|------------------|-------------|-------------|---------------------------|-------------|-------------|
| | 2015 | 2014 | 2013 | 2015 | 2014 | 2013 | 2015 | 2014 | 2013 |
| Jun | 11,606 | 10,334 | 9,399 | \$3,316 | \$4,008 | \$3,665 | 28¢ | 38¢ | 38¢ |
| Jul | 12,744 | 11,181 | 11,153 | \$3,293 | \$4,586 | \$4,390 | 25¢ | 41¢ | 39¢ |
| Aug | 12,022 | 10,897 | 10,889 | \$2,848 | \$4,132 | \$4,213 | 23¢ | 37¢ | 38¢ |
| Sep | 11,589 | 10,282 | 10,251 | \$2,690 | \$3,941 | \$4,120 | 23¢ | 38¢ | 40¢ |
| Oct | 13,678 | 11,389 | 10,404 | \$2,809 | \$3,839 | \$4,100 | 20¢ | 33¢ | 39¢ |

3. Ridership - US 395 intercity route by county of origin or destination (O/D) –Operates between Alturas, Susanville and Reno on reservation basis three (3) times per week on Mondays, Wednesdays & Fridays.

| Month | Modoc O/D | | Lassen O/D | | Total Ridership | |
|--------------|------------------|-------------|-------------------|-------------|------------------------|-------------|
| | 2015 | 2014 | 2015 | 2014 | 2015 | 2014 |
| Jun | 76 | 77 | 129 | 97 | 205 | 174 |
| Jul | 69 | 77 | 114 | 105 | 183 | 182 |
| Aug | 74 | 62 | 98 | 90 | 172 | 152 |
| Sep | 52 | 64 | 69 | 91 | 121 | 155 |
| Oct | 50 | 54 | 85 | 87 | 135 | 141 |

4. Ridership - Alturas-Cedarville-Ft. Bidwell - Operates Thursdays by reservation only.

| Month | Passengers | | Total Route Ridership 2015 |
|--------------|-------------------|--------------------|-----------------------------------|
| | Cedarville | Ft. Bidwell | |
| Jun | 0 | 9 | 9 |
| Jul | 0 | 10 | 10 |
| Aug | 0 | 5 | 5 |
| Sep | 0 | 8 | 8 |
| Oct | 1 | 11 | 12 |

e. Other Information - None

Calendar – consider future dates and events of interest:

- 12/01/15 MCTC and MTA regular meetings – City of Alturas Council Chambers 1:30 p.m.
- 12/24/15 Holiday – Office and Sage Stage closed for Christmas Holiday
- 12/25/15 Holiday – Office and Sage Stage closed for Christmas Holiday
- 12/31/15 Holiday – Office closed for New Years Eve Holiday – Sage Stage service operating
- 01/01/16 Holiday – Office and Sage Stage closed for New Years Day Holiday

01/04/16 Modoc TAC meeting – 1:00p.m. Sage Stage Conference Room, 108 S. Main St.
01/18/16 Holiday – Office closed for Martin Luther King, Jr. Day – Sage Stage operating

- 7. Adjournment.** Board Member Parker motioned to adjourn meeting at 2:47 p.m.; seconded by Board Member Allan. All ayes; motion carried. The next regular meeting is scheduled February 2, 2016, in the Alturas City Hall following the MCTC meeting at about 2:00 p.m.

Submitted by,

Niki Witherspoon
Systems Manager

DRAFT

**Modoc Transportation Agency
Transactions by Account
As of December 31, 2015**

| Date | Num | Name | Memo | Amount | Balance |
|---------------------------------------|--------|-----------------------------|------------|------------|-------------------|
| CD 36 Months - Plumas MTA-9346 | | | | | 301,687.58 |
| Total CD 36 Months - Plumas MTA-9346 | | | | | 301,687.58 |
| LAIF-8025001 | | | | | 591,154.77 |
| Total LAIF-8025001 | | | | | 591,154.77 |
| Plumas Operating MTA-0477 | | | | | 68,765.55 |
| 11/02/2015 | | Farebox | Deposit | 789.00 | 69,554.55 |
| 11/03/2015 | | Farebox | Deposit | 496.50 | 70,051.05 |
| 11/03/2015 | | AP Tech | Deposit | 300.00 | 70,351.05 |
| 11/03/2015 | 1859 | Waste Management | | -56.54 | 70,294.51 |
| 11/03/2015 | 1860 | Modoc County Record | | -189.00 | 70,105.51 |
| 11/04/2015 | | Farebox | Deposit | 210.00 | 70,315.51 |
| 11/04/2015 | 1861 | Les Schwab Tires | | -72.00 | 70,243.51 |
| 11/05/2015 | 1862 | Pepsi-Cola Bottling Company | OCt 2015 - | -34.95 | 70,208.56 |
| 11/05/2015 | | Farebox | Deposit | 319.25 | 70,527.81 |
| 11/05/2015 | 110415 | Canby Post Office | | -108.20 | 70,419.61 |
| 11/06/2015 | | Farebox | Deposit | 84.00 | 70,503.61 |
| 11/09/2015 | | Farebox | Deposit | 720.00 | 71,223.61 |
| 11/09/2015 | | Farebox | Deposit | 282.00 | 71,505.61 |
| 11/09/2015 | | MCTC | Deposit | 4,282.35 | 75,787.96 |
| 11/09/2015 | | Farebox | Deposit | 116.00 | 75,903.96 |
| 11/09/2015 | | Farebox | Deposit | 21.00 | 75,924.96 |
| 11/09/2015 | 110915 | TCE Communications | | -150.00 | 75,774.96 |
| 11/09/2015 | 110916 | TCE Communications | | -55.77 | 75,719.19 |
| 11/10/2015 | | Farebox | Deposit | 55.00 | 75,774.19 |
| 11/10/2015 | 1867 | Ed Staub & Sons | | -2,808.76 | 72,965.43 |
| 11/10/2015 | 1868 | Jacque Dockery | DEF - Rein | -9.21 | 72,956.22 |
| 11/12/2015 | | Farebox | Deposit | 298.00 | 73,254.22 |
| 11/12/2015 | | Farebox | Deposit | 44.25 | 73,298.47 |
| 11/12/2015 | | Farebox | Deposit | 241.55 | 73,540.02 |
| 11/12/2015 | | Farebox | Deposit | 162.00 | 73,702.02 |
| 11/12/2015 | 101615 | Amazon | | -6.00 | 73,696.02 |
| 11/12/2015 | 101616 | Amazon | | -6.00 | 73,690.02 |
| 11/12/2015 | 1871 | Granite Telecommunications | | -231.78 | 73,458.24 |
| 11/12/2015 | 1872 | Modoc & More Magazine | | -1,500.00 | 71,958.24 |
| 11/12/2015 | 1873 | MV Transportation | | -20,536.38 | 51,421.86 |
| 11/12/2015 | 1874 | Rim Rock Motel | | -330.00 | 51,091.86 |
| 11/13/2015 | | Farebox | Deposit | 31.00 | 51,122.86 |
| 11/13/2015 | | Farebox | Deposit | 95.00 | 51,217.86 |
| 11/13/2015 | 1875 | MCTC | | -19,114.14 | 32,103.72 |
| 11/16/2015 | | Farebox | Deposit | 389.50 | 32,493.22 |
| 11/16/2015 | | Farebox | Deposit | 660.00 | 33,153.22 |

Modoc Transportation Agency
Transactions by Account
As of December 31, 2015

| Date | Num | Name | Memo | Amount | Balance |
|------------|--------|------------------------------|--------------|------------|-----------|
| 11/17/2015 | | Farebox | Deposit | 201.50 | 33,354.72 |
| 11/17/2015 | 1876 | Jessie Blair | MV - Traini | -53.00 | 33,301.72 |
| 11/18/2015 | | Farebox | Deposit | 51.00 | 33,352.72 |
| 11/18/2015 | | Farebox | Deposit | 2.00 | 33,354.72 |
| 11/19/2015 | | Farebox | Deposit | 346.50 | 33,701.22 |
| 11/19/2015 | | LTF 15/16 | Deposit | 12,272.73 | 45,973.95 |
| 11/19/2015 | 111915 | Four Corner's Market | | -38.57 | 45,935.38 |
| 11/20/2015 | | Farebox | Deposit | 65.00 | 46,000.38 |
| 11/23/2015 | | Farebox | Deposit | 252.50 | 46,252.88 |
| 11/23/2015 | 112315 | Holiday inn Express | | -99.65 | 46,153.23 |
| 11/23/2015 | | Service Charge | Reverse Cr | 40.84 | 46,194.07 |
| 11/24/2015 | | Farebox | Deposit | 403.50 | 46,597.57 |
| 11/24/2015 | 1877 | Ed Staub & Sons | | -88.50 | 46,509.07 |
| 11/24/2015 | 1878 | Pacific Power | | -460.07 | 46,049.00 |
| 11/24/2015 | 1879 | Fredrick Janitorial | | -275.00 | 45,774.00 |
| 11/24/2015 | 1880 | Verizon Wireless | | -148.62 | 45,625.38 |
| 11/24/2015 | 1881 | Teams By Design, Inc | VOID: Cher | 0.00 | 45,625.38 |
| 11/24/2015 | 1884 | Teams By Design, Inc | VOID: Cher | 0.00 | 45,625.38 |
| 11/24/2015 | 111915 | Four Seasons Supply | | -32.19 | 45,593.19 |
| 11/24/2015 | 1882 | Teams By Design, Inc | | -235.30 | 45,357.89 |
| 11/25/2015 | | Farebox | Deposit | 34.00 | 45,391.89 |
| 11/25/2015 | 1883 | Les Schwab Tires | | -70.00 | 45,321.89 |
| 11/30/2015 | | Farebox | Deposit | 245.85 | 45,567.74 |
| 11/30/2015 | 113015 | Holiday Market | Safety Mtg. | -32.77 | 45,534.97 |
| 12/01/2015 | | AP Tech | Deposit | 300.00 | 45,834.97 |
| 12/01/2015 | | Farebox | Deposit | 529.00 | 46,363.97 |
| 12/02/2015 | | Farebox | Deposit | 78.00 | 46,441.97 |
| 12/02/2015 | | LTF 15/16 | Deposit | 16,363.64 | 62,805.61 |
| 12/03/2015 | | Farebox | Deposit | 300.00 | 63,105.61 |
| 12/03/2015 | 1885 | EDI Media | | -150.00 | 62,955.61 |
| 12/03/2015 | 1886 | Tnet Broadband Internet, LLC | | -48.00 | 62,907.61 |
| 12/03/2015 | 1887 | Waste Management | | -56.54 | 62,851.07 |
| 12/03/2015 | 1888 | City Of Alturas | VOID: Bill e | 0.00 | 62,851.07 |
| 12/03/2015 | 1889 | Modoc County Record | | -39.00 | 62,812.07 |
| 12/03/2015 | 1890 | Perry's Automotive | | -1,560.59 | 61,251.48 |
| 12/03/2015 | 120315 | Alturas Auto Parts | | -6.44 | 61,245.04 |
| 12/03/2015 | 1891 | City Of Alturas | | -164.72 | 61,080.32 |
| 12/03/2015 | 120315 | Seab's True Value | | -10.63 | 61,069.69 |
| 12/03/2015 | 1892 | MV Transportation | November | -17,060.85 | 44,008.84 |
| 12/03/2015 | 120315 | Amazon | | -35.72 | 43,973.12 |
| 12/03/2015 | 110515 | Amazon | | -28.14 | 43,944.98 |
| 12/04/2015 | | Farebox | Deposit | 86.00 | 44,030.98 |
| 12/04/2015 | 120415 | Main Street Antiques | | -43.00 | 43,987.98 |

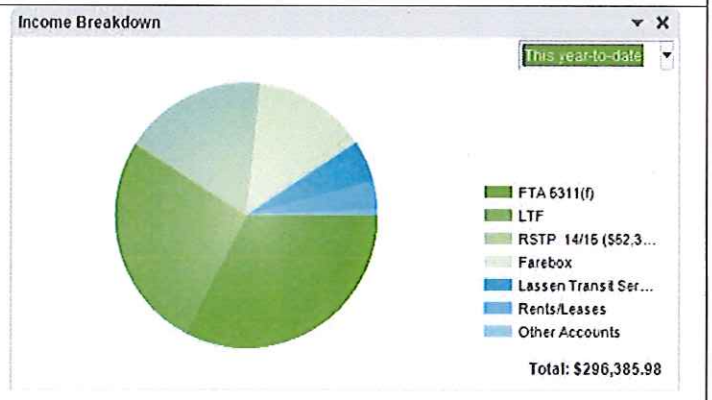
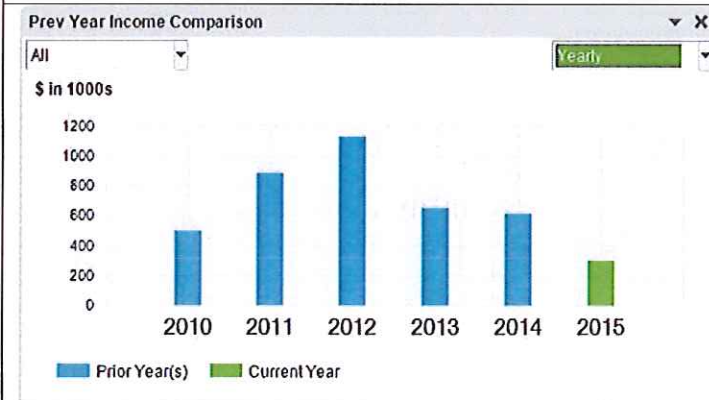
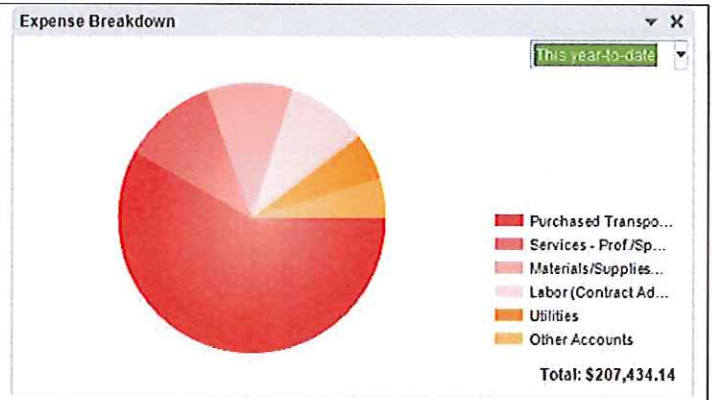
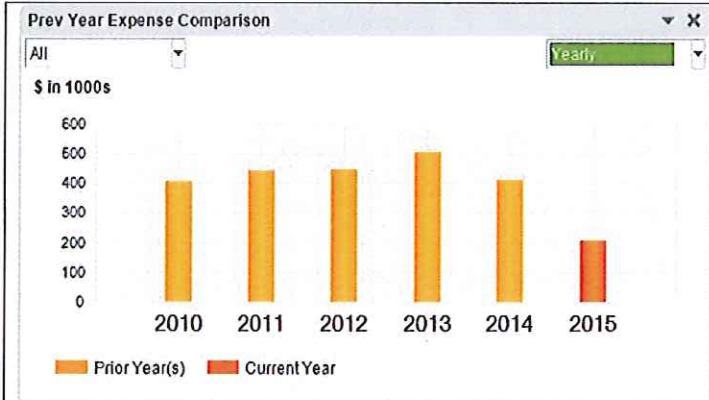
Modoc Transportation Agency
Transactions by Account
As of December 31, 2015

| Date | Num | Name | Memo | Amount | Balance |
|------------|--------|-----------------------------|-------------|-----------|-----------|
| 12/04/2015 | 120416 | Main Street Antiques | | -268.75 | 43,719.23 |
| 12/04/2015 | 120417 | Rite Aid | | -15.54 | 43,703.69 |
| 12/07/2015 | | Farebox | Deposit | 376.00 | 44,079.69 |
| 12/07/2015 | | Farebox | Deposit | 111.00 | 44,190.69 |
| 12/08/2015 | | Farebox | Deposit | 318.00 | 44,508.69 |
| 12/08/2015 | 120815 | Four Corner's Market | | -35.87 | 44,472.82 |
| 12/08/2015 | 1893 | Pepsi-Cola Bottling Company | | -34.95 | 44,437.87 |
| 12/08/2015 | 1894 | Perry's Automotive | | -529.30 | 43,908.57 |
| 12/08/2015 | 1895 | Ray Morgan Company | | -140.10 | 43,768.47 |
| 12/08/2015 | 1896 | Ed Staub & Sons | November I | -2,637.31 | 41,131.16 |
| 12/09/2015 | | Farebox | Deposit | 69.00 | 41,200.16 |
| 12/09/2015 | 120915 | Wal Mart | | -34.02 | 41,166.14 |
| 12/09/2015 | 1897 | Albert Campos | Reinbursm | -20.00 | 41,146.14 |
| 12/09/2015 | 1898 | Ed Staub & Sons | Training to | -67.42 | 41,078.72 |
| 12/09/2015 | 121015 | Four Corner's Market | | -44.51 | 41,034.21 |
| 12/09/2015 | 121016 | TCE Communications | Invoice#15i | -55.77 | 40,978.44 |
| 12/09/2015 | 1899 | Les Schwab Tires | | -481.16 | 40,497.28 |
| 12/10/2015 | | Farebox | Deposit | 205.80 | 40,703.08 |
| 12/11/2015 | | Farebox | Deposit | 24.00 | 40,727.08 |
| 12/14/2015 | | Farebox | Deposit | 18.00 | 40,745.08 |
| 12/14/2015 | | Farebox | Deposit | 549.75 | 41,294.83 |
| 12/15/2015 | | Farebox | Deposit | 21.00 | 41,315.83 |
| 12/15/2015 | | Farebox | Deposit | 240.50 | 41,556.33 |
| 12/15/2015 | 121515 | Alturas Auto Parts | | -22.97 | 41,533.36 |
| 12/15/2015 | 121516 | Four Corner's Market | | -22.48 | 41,510.88 |
| 12/15/2015 | 1900 | Granite Telecommunications | | -221.72 | 41,289.16 |
| 12/15/2015 | 1901 | Perry's Automotive | | -744.88 | 40,544.28 |
| 12/16/2015 | | STAF 2014/15 & 2015/16 | Deposit | 11,775.00 | 52,319.28 |
| 12/16/2015 | | Farebox | Deposit | 36.00 | 52,355.28 |
| 12/16/2015 | | Farebox | Deposit | 104.00 | 52,459.28 |
| 12/17/2015 | | Farebox | Deposit | 260.50 | 52,719.78 |
| 12/18/2015 | | Farebox | Deposit | 58.00 | 52,777.78 |
| 12/21/2015 | | Farebox | Deposit | 328.00 | 53,105.78 |
| 12/21/2015 | | Farebox | Deposit | 58.00 | 53,163.78 |
| 12/21/2015 | | Farebox | Deposit | 660.00 | 53,823.78 |
| 12/21/2015 | 1902 | ACCO Brands Direct | | -62.35 | 53,761.43 |
| 12/21/2015 | 1903 | Renne Sloan Holtzman Sakai | | -1,367.50 | 52,393.93 |
| 12/22/2015 | | Farebox | Deposit | 468.50 | 52,862.43 |
| 12/23/2015 | | Farebox | Deposit | 67.80 | 52,930.23 |
| 12/28/2015 | | Farebox | Deposit | 535.00 | 53,465.23 |
| 12/28/2015 | | Farebox | Deposit | 55.00 | 53,520.23 |
| 12/29/2015 | | AP Tech | Deposit | 300.00 | 53,820.23 |
| 12/29/2015 | | Farebox | Deposit | 278.50 | 54,098.73 |

**Modoc Transportation Agency
Transactions by Account
As of December 31, 2015**

| Date | Num | Name | Memo | Amount | Balance |
|------------------------------------|------------|---------------------|-------------|-------------------|-------------------|
| 12/29/2015 | 1904 | Fredrick Janitorial | Nov 2015 - | -275.00 | 53,823.73 |
| 12/29/2015 | 122815 | Seab's True Value | | -64.48 | 53,759.25 |
| 12/29/2015 | 1905 | Pacific Power | | -624.99 | 53,134.26 |
| 12/29/2015 | 1906 | Perry's Automotive | | -264.08 | 52,870.18 |
| 12/29/2015 | 1907 | Verizon Wireless | | -151.50 | 52,718.68 |
| 12/29/2015 | 1908 | Debbie Pedersen | | -128.42 | 52,590.26 |
| 12/29/2015 | 122915 | Postmaster | Postage to | -11.70 | 52,578.56 |
| 12/30/2015 | | Farebox | Deposit | 25.00 | 52,603.56 |
| Total Plumas Operating MTA-0477 | | | | -16,161.99 | 52,603.56 |
| Treasurer Operating MTA-650 | | | | | 0.00 |
| Total Treasurer Operating MTA-650 | | | | | 0.00 |
| TOTAL | | | | -16,161.99 | 945,445.91 |

Modoc Transportation Agency Company Snapshots (As of 01-21-16)



Modoc Transportation Agency
Profit & Loss
 July through December 2015

| | Jul - Dec 15 |
|--|--------------|
| Ordinary Income/Expense | |
| Income | |
| Farebox | |
| Cedarville/Ft. Bidwell Fares | 392.00 |
| Dial A Ride Fares | |
| Farecard \$20 | 200.00 |
| Dial A Ride Fares - Other | 6,228.00 |
| Total Dial A Ride Fares | 6,428.00 |
| Klamath Falls Fares | 2,368.25 |
| Redding Fares | 5,512.45 |
| Reno Fares | 23,394.00 |
| Total Farebox | 38,094.70 |
| FTA 5311(f) | |
| Capital - 5311(f) | 96,618.48 |
| Total FTA 5311(f) | 96,618.48 |
| Interest | 767.40 |
| Lassen Transit Service Agency | 15,000.00 |
| LTF | 78,298.73 |
| Rents/Leases | 6,082.35 |
| RSTP 14/15 (\$52,329) | 52,329.00 |
| STAF | 1,298.00 |
| Transaction Fee | 25.00 |
| Uncategorized Income | 12.77 |
| Total Income | 288,526.43 |
| Expense | |
| Insurance | 4,244.98 |
| Labor (Contract Admin) | 20,278.29 |
| Legal Notices | 105.00 |
| Marketing/Promotions | 2,813.25 |
| Materials/Supplies Consumed | |
| Fuel/Lubricants | |
| Dial A Ride Fuel | 3,709.37 |
| Klamath Falls Fuel | 1,058.91 |
| Redding Fuel | 2,844.79 |
| Reno Fuel | 6,745.01 |
| Fuel/Lubricants - Other | 102.59 |
| Total Fuel/Lubricants | 14,460.67 |
| Office Supplies | 3,276.83 |
| Shop & Bus Supplies | 194.53 |
| Materials/Supplies Consumed - Other | 1,082.63 |
| Total Materials/Supplies Consumed | 19,014.66 |
| Purchased Transportation | |
| PT VA-HOL | 357.76 |
| PT Administration | 28,694.08 |
| PT Cedarville | 3,369.10 |
| PT Dial A Ride | 29,349.69 |
| PT Klamath Falls | 5,302.25 |
| PT Redding | 11,354.06 |
| PT Reno | 24,545.16 |
| PT Sick Leave | 466.97 |
| Total Purchased Transportation | 103,439.07 |
| Service Charge | -7.52 |
| Services - Prof./Specialized | |
| Accounting / Auditor Services | 6,500.00 |
| Legal Services | 1,367.50 |
| Services - Other (Misc.) | 1,527.00 |

Modoc Transportation Agency
Profit & Loss
July through December 2015

| | <u>Jul - Dec 15</u> |
|---|--------------------------|
| Vehicle Maintenance | |
| T11 | 5,276.25 |
| T12 | 1,155.60 |
| T14 | 1,753.72 |
| T15 | 458.16 |
| T17 | 2,329.55 |
| T18 | 2,035.06 |
| T19 | 357.26 |
| Total Vehicle Maintenance | <u>13,365.60</u> |
| Total Services - Prof./Specialized | 22,760.10 |
| Travel/Staff Training | 2,431.75 |
| Uniforms | 235.30 |
| Utilities | |
| Electric | 2,844.98 |
| Equip Maint. | 471.23 |
| Internet | 192.00 |
| Phone/DSL | |
| Cell - Dispatch | 877.38 |
| Phone/DSL - Other | 4,825.83 |
| Total Phone/DSL | <u>5,703.21</u> |
| Propane | 372.54 |
| Trash Disposal | 307.12 |
| Water Service | 952.01 |
| Total Utilities | <u>10,843.09</u> |
| Total Expense | <u>186,157.97</u> |
| Net Ordinary Income | <u>102,368.46</u> |
| Net Income | <u><u>102,368.46</u></u> |

| Report to Modoc Transportation Agency Board Members | |
|--|---|
| Subject Regular Business | Meeting Date February 2, 2016 |
| Presented by MTA Staff | Agenda Item 5 |

Items with attachments, shown in bold:

- a. Elect Chair and Vice Chair for calendar year 2016
 - MCTC elected John Dederick as Chair and David Allan as Vice Chair during the special meeting on January 20, 2016. This is the first meeting of the year for MTA, so a chair and vice chair need to be elected in accordance with the bylaws and joint powers agreement.

- b. Adopt Resolution 16-02 Low Carbon Transit Ops Program – Saturday service expansion grant; authorize Executive Director as Agent and to execute documents relating to the grant.

**MODOC TRANSPORTATION AGENCY
RESOLUTION No. 16-02**

**FY 2015-16 Low Carbon Transit Operations Program (LCTOP)
New Saturday Demand Service in the amount of \$9,104**

WHEREAS, the Modoc Transportation Agency (MTA) is a Joint Power Agency between the County of Modoc and City of Alturas, pursuant to the provisions of Article 1, Chapter 5, Division 7, Title 1 of the California Government Code Section 6500 et seq., to operate public rural and intercity bus services in northeastern California; and

WHEREAS, the MTA is the eligible project sponsor for the Low Carbon Transit Operations Program (LCTOP) and wishes to implement to LCTOP project as state herein; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP and has developed guidelines for the purpose of administering and distributing these funds to eligible project sponsors (local agencies); and

NOW, THEREFORE, BE IT RESOLVED by the Board of the MTA, as grant recipient, agrees to comply with all conditions and requirements set forth in the applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Board of the MTA, that the project nominations(s) and allocation request(s) to the Department for FY 2015-16 LCTOP funds is hereby authorized as follows:

Project Name: New Saturday Demand Response Service
Amount of LCTOP Funds requested: \$9,104
Short description of project: New Saturday Demand Reponse Service 2 - 4 days per month
Contributing Sponsors: None

PASSED AND ADOPTED this 2nd day of February 2016 by the following vote:

AYES: Board Members:

NOES: None

ABSENT: Board Members:

John Dederick, Chairman

ATTEST:

Debbie Pedersen
Executive Director

| Report to Modoc Transportation Agency Board Members | |
|--|---|
| Subject System Update, Communications and Calendar | Meeting Date February 2, 2016 |
| Presented by MTA Staff | Agenda Item 6 |

a. **System Update** – Note: Attachments shown in **bold** type.

1) Sage Stage Operations Report – Performance statistics (below) are accurate although unaudited.

| Month | Passenger Trips | | | Miles | | | Fares | | |
|-------------|-----------------|------|---------------|--------|--------|----------------|---------|---------|---------------|
| | 2015 | 2014 | Change | 2015 | 2014 | Change | 2015 | 2014 | Change |
| Sept | 1,242 | 654 | ↑89.9% | 11,589 | 10,282 | ↑ 12.7% | \$6,621 | \$5,770 | ↑14.7% |
| Oct | 1,128 | 750 | ↑50.4% | 13,678 | 11,389 | ↑20.1 % | \$6,360 | \$5,922 | ↑7.4% |
| Nov | 1,021 | 517 | ↑97.5% | 11,909 | 9,221 | ↑29.2 % | \$5,517 | \$4,798 | ↑15.0% |
| Dec | 1,317 | 811 | ↑62.4% | 11,851 | 11,469 | ↑ 3.3% | \$5,783 | \$4,992 | ↑15.8% |

2) Revenue Service Miles compared to Fuel Cost

| Month | Miles | | | Fuel Cost | | | Fuel Cost per Mile | | |
|-------------|--------|--------|--------|-----------|---------|---------|--------------------|-------|-------|
| | 2015 | 2014 | 2013 | 2015 | 2014 | 2013 | 2015 | 2014 | 2013 |
| Sept | 11,589 | 10,282 | 10,251 | \$2,690 | \$3,941 | \$4,120 | . 23¢ | . 38¢ | .40 ¢ |
| Oct | 13,678 | 11,389 | 10,404 | \$2,809 | \$3,839 | \$4,100 | . 20¢ | .33¢ | .39 ¢ |
| Nov | 11,909 | 9,221 | 11,378 | \$2,637 | \$2,990 | \$4,405 | . 22¢ | . 32¢ | .38 ¢ |
| Dec | 11,851 | 11,469 | 10,219 | \$2,319 | \$3,416 | \$3,757 | . 19¢ | . 29¢ | .36 ¢ |

3) Ridership - US 395 intercity route by county of origin or destination (O/D) – Operates between Alturas, Susanville and Reno on reservation basis three (3) times per week on Mondays, Wednesdays & Fridays.

| Month | Modoc O/D | | Lassen O/D | | Total Route Ridership | |
|-------------|-----------|------|------------|------|-----------------------|------|
| | 2015 | 2014 | 2015 | 2014 | 2015 | 2014 |
| Sept | 52 | 64 | 69 | 91 | 121 | 155 |
| Oct | 50 | 54 | 85 | 87 | 135 | 141 |
| Nov | 41 | 38 | 81 | 82 | 122 | 120 |
| Dec | 54 | 53 | 82 | 86 | 136 | 139 |

| | |
|--|---|
| Subject System Update, Communications and Calendar - Continued | Meeting Date February 2, 2016 |
| Presented by MTA Staff | Agenda Item 6- Continued |

4) Ridership - Alturas-Cedarville-Ft. Bidwell - Operates Thursdays by reservation

| Month | Passengers | | Total Route Ridership 2015 |
|-------|------------|-------------|-------------------------------|
| | Cedarville | Ft. Bidwell | |
| Sept | 0 | 8 | 8 |
| Oct | 1 | 11 | 12 |
| Nov | 6 | 3 | 9 |
| Dec | 6 | 8 | 14 |

b. Other Information

Calendar – consider future dates and events of interest:

- 02/02/16 MCTC and MTA regular meetings – 200 North St, Alturas, CA
- 02/12/16 MCTC observed Holiday - Lincoln's Birthday – Office open, Sage Stage services operating
- 02/15/16 MCTC and Sage Stage observed Holiday- President’s Day – Office closed; no bus service
- 04/05/16 MCTC and MTA regular meetings
- 05/30/16 MCTC and Sage Stage observed Holiday – Memorial Day – Office closed; no bus service