



**MODOC TRANSPORTATION AGENCY**  
 108 South Main, Alturas, CA 96101  
 Phone (530) 233-6410 • Fax 233-3744

**MINUTES  
 Regular Meeting  
 August 4, 2015**

**Board Members Present**

John Dederick	Councilmember, City of Alturas
David Allan	Board of Supervisors, District IV, Modoc County
Bobby Ray	Councilmember, City of Alturas
Kathie Alves (Alternate)	Board of Supervisor District III, Modoc County
Mark Moriarity	Citizen at Large, Modoc County

**Board Members Absent (Alternates)**

Jim Wills	Board of Supervisors District IV, County
Cheryl Nelson (Alternate)	Councilmember, City of Alturas

**Staff Present**

Debbie Pedersen	Executive Director
Niki Witherspoon	Systems Manager
Jacque Dockery	Office Assistant

**Public Present**

Aaron Casas	Caltrans District 2 Regional Planning
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1. **Call to Order – Chairman Dederick** called the meeting to order at 2:21 p.m. in the Sage Stage Office Conference Room at 108 S. Main Street.
2. **Public Forum** – There were no public comments.
3. **Confirm Agenda** - Motion by Board Member Allan to confirm agenda, seconded by Board Member Alves. Ayes by Allan, Alves, Dederick, Ray. Moriarity abstained; motion carried.
4. **Consent Agenda-**
  - a. Approve minutes from 06/02/15 MTA Regular Meeting.
  - b. YTD expenditures through 06/30/15
  - c. Financial Transactions 5/1/15 through 6/30/15.

Motion by Board Member Allan to approve Consent Agenda items a-c above; seconded by Board Member Alves. Ayes by Allan, Alves, Dederick, Moriarity. Ray abstained; motion carried.

**5. Regular Business**

**a. Lead Driver open position**

Director Pedersen reviewed the new position created under MV Transportation as a Lead Driver. She suggested that the starting wage should be set at \$17.50 per hour and stated the tentative hiring schedule as follows:

- July 30, 2015 – Advertise position – Modoc record, Sage Stage website, MV website, post at City and County and Alliance for Workforce.

- July 30 – August 13, 2015 accept applications
- Week of August 17 review applications and schedule interviews
- August 25, 2015 conduct interviews

This position follows the separation of the Transit Manager from MV Transportation as discussed with the Human resources committee (members Dederick and Ray). The Lead Driver will function under MV Transportation and assist the general manager and client in managing the day to day needs of Sage Stage.

Chair Dederick asked Board Member Mark Moriarity to sit on the Lead Driver interview panel and he agreed.

Motion by Board Member Ray to set salary schedule to start at \$17.50 per hour and approve the position and hiring schedule, seconded by Board Member Allan. All ayes; motion carried.

**b. Update 2012 Short Range Transit Development Plan**

Director Pedersen presented a copy of the Summary Schedule of Recommended Actions chart and noted the completed actions (in green) and briefly discussed the planned actions (in blue). It is apparent that the rate reduction for Dial-a-Ride has been very successful and the extended hours appreciated by ridership. A petition has been received for requested weekend Dial-a-Ride service, which is currently being considered, as it is part of the TDP chart of recommended actions.

**6. System Update, Communications and Calendar**

- 1. Sage Stage Operations Report** – Performance statistics (below) are accurate although unaudited.

Month	Passenger Trips			Miles			Fares		
	2015	2014	Change	2015	2014	Change	2015	2014	Change
Feb	516	699	15%↓	7,924	8,336	3%↓	\$3,312	\$5,085	21%↓
Mar	927	642	18%↑	11,067	9,166	9%↑	\$5,309	\$5,445	1%↓
Apr	1,047	715	19%↑	11,823	10,244	7%↑	\$7,007	\$5,783	10%↑
May	1,104	891	23.9%↑	11,204	9,757	14.8%↑	\$5,638	\$6,479	13%↓
June	1,176	777	51.4%↑	11,606	10,334	12.3%↑	\$8,579	\$6,569	30.6%↑

**2. Revenue Service Miles compared to Fuel Costs.**

Month	Miles			Fuel Cost			Fuel Cost per Mile		
	2015	2014	2013	2015	2014	2013	2015	2014	2013
Feb	7,924	8,336	9,959	\$1,982	\$3,034	\$3,889	.25¢	.36¢	.39¢
Mar	11,067	9,166	10,394	\$3,086	\$3,896	\$4,332	.28¢	.43¢	.42¢
Apr	11,823	10,244	10,708	\$3,231	\$4,061	\$3,940	.33¢	.40¢	.37¢
May	11,204	9,757	10,910	\$3,094	\$4,136	\$4,327	.27¢	.42¢	.40¢
June	11,606	10,344	9,399	\$3,316	\$4,008	3,665	.28¢	.38¢	.38¢

3. **Ridership - US 395 intercity route by county of origin or destination (O/D)** –Operates between Alturas, Susanville and Reno on reservation basis three (3) times per week on Mondays, Wednesdays & Fridays.

Month	Modoc O/D		Lassen O/D		Total Ridership	
	2015	2014	2015	2014	2015	2014
<b>Feb</b>	27	43	54	76	81	119
<b>Mar</b>	46	58	83	82	129	140
<b>Apr</b>	61	60	101	92	162	152
<b>May</b>	60	65	70	105	130	170
<b>June</b>	76	77	129	97	205	174

4. **Ridership - Alturas-Cedarville-Ft. Bidwell - Operates Thursdays by reservation only.**

Month	Passengers		Total Ridership 2014	Route
	Cedarville	Ft. Bidwell		
<b>Feb</b>	0	14	14	
<b>Mar</b>	0	14	14	
<b>Apr</b>	2	16	18	
<b>May</b>	4	15	19	
<b>June</b>	0	9	9	

**a. Staff Updates**

Cindy Imbach, Transit Manager, presented the System Update as indicated in the charts above. Imbach mentioned that the marketing suggestions of reduced fares and extended hours seem to be positively affecting the Dial-a-Ride numbers and Reno has held steady in fares and ridership. The January and February decreases were attributed to Sage Stage having only two drivers during that period and routes being canceled as a result.

**b. Other Information**

- Director Pedersen mentioned that Sage Stage has been servicing selected dirt roads after an initial scouting of conditions. This will continue to be assessed on a need-by-need basis and include public roads only, no private drives.
- A letter received from a recent customer was attached and reviewed stating exemplary service by Jacque Dockery.
- Director Pedersen reported that T-9 was ultimately donated to the Big Valley 50 Club and will be a great benefit to a part of the County that has minimal transportation services. The Big Valley 50 Club has expressed interest in receiving cash from MCTC to operate their services in Adin, Lookout, and Beiber.

**Calendar – consider future dates and events of interest:**

09/07/15 Labor Day holiday – Office closed – No Sage Stage bus service

09/22/15 Agenda items due by noon for MTA 10/07/15 meeting packets

10/06/15 Regular MCTC and MTA meetings 1:30 p.m. Alturas City Hall Council Chambers

10/12/15 Holiday – Office closed - Sage Stage services will operate

- 7. Adjournment.** Board Member Ray motioned to adjourn meeting at 2:41 p.m.; seconded by Board Member Allan. All ayes; motion carried. The next regular meeting is scheduled October 6, 2015, in the Alturas City Hall following the MCTC meeting at about 2:00 p.m.

Submitted by,

Jacque Dockery