



MODOC TRANSPORTATION AGENCY

108 South Main, Alturas, CA 96101  
Phone (530) 233-6410 • Fax 233-3744

**MINUTES**  
**Regular Meeting**  
**August 2, 2016**

**Board Members Present**

John Dederick, Chairman	Councilmember, City of Alturas
David Allan, Vice Chair	Board of Supervisors District I, County of Modoc
Jim Wills	Board of Supervisors District IV, County of Modoc
Mark Moriarity	Citizen at Large, County of Modoc
Bobby Ray	Councilmember, City of Alturas

**Board Members Absent**

Danny Parker	Citizen at Large, City of Alturas
Kathie Rhoads (Alternate)	Board of Supervisor District III, County of Modoc
Cheryl Nelson (Alternate)	Councilmember, City of Alturas

**Staff Present**

Debbie Pedersen	Executive Director
Cindy Imbach	Transit Manager
Niki Witherspoon	Systems Manager
Jacque Dockery	Office Assistant

**Public Present**

Aaron Casas	Caltrans District 2 Regional Planning Liaison
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1. **Call to Order** – **Chairman Dederick** called the meeting to order at 2:42 p.m. in the Alturas City Hall Council Chambers, 200 W. North Street.
2. **Public Forum** – There were no public comments.
3. **Confirm Agenda** - Motion by Board Member Ray to confirm agenda, seconded by Board Member Moriarity. All Ayes; motion carried
4. **Consent Agenda**
  - a. Approve minutes from 06/07/16 MTA Regular Meeting.
  - b. Financial Transactions 05/01/16 through 06/30/16
  - c. YTD expenditures through 06/30/16

Motion by Board Member Moriarity to approve Consent Agenda items a-c above; seconded by Board Member Ray. All Ayes; motion carried
5. **New Business**
  - a. Golden State Risk Management Authority Insurance proposal

Director Pedersen referred to the Insurance/Risk Management Proposal provided by Golden State Risk Management Authority (GSRMA) attached to the MCTC staff report. She explained GSRMA presented

the best proposal for commercial and liability insurance. The proposal was reviewed and discussed. Modoc Insurance Services, MTA's current insurer, was contacted and they were unable to match the coverage or price offered by GSRMA. Staff recommends approval of the insurance proposal.

Motion by Commissioner Allan for the approval of the Golden State Risk Management Authority (GSRMA) Insurance Proposal, seconded by Commissioner Moriarity. All ayes; motion carried.

- b. Report on Lead Driver vacancy – Executive Director Pedersen reported that the Lead Driver left at the end of June. The position has been advertised and three applications were received. It has been decided that the position will be left open at this time and the duties performed by staff and drivers. Drivers will report to Debbie and Cindy, as they have in the past. Currently there is a vacancy for two drivers that will be advertised.
- c. Director Pedersen and reported that the new bus, T-20, was received last Tuesday, July 26. Cindy Imbach, Senior Transportation Planner, explained that T-20 is a low floor bus with a ramp that is deployed at the head of the bus. There is storage for bicycles and luggage at the rear of the bus, so there is no bike rack on the front and no luggage racks inside. The bus can be lowered for ease of boarding and disembarking. The wheelchair ramp can be lowered (whether or not the bus is lowered) from inside or outside the vehicle. Wheelchair passengers will ride at the front of the bus, providing a gentler ride.

The older bus, T-11, was picked up by a private bidder and is now gone to Michigan. It was noted that for future bids there will be a 30-day pick up deadline, with storage fees accruing after that date.

**6. System Update, Communications and Calendar -**

- a. Staff updates – Cindy Imbach, Senior Transportation Planner, reviewed the following charts and included information on the Cedarville Saturday Market runs.

- 1. **Sage Stage Operations Report** – Performance statistics (below) are accurate although unaudited.

Month	Passenger Trips			Miles			Fares		
	2016	2015	Change	2016	2015	Change	2016	2015	Change
May	1,508	1,104	↑36.6%	13,234	11,499	↑15.1%	\$7,197	\$5,639	↑27.6%
June	1,594	1,176	↑35.5%	14,104	11,606	↑21.5%	\$7,639	\$8,579	↓11.0%
July	1,223	1,202	↑1.7%	12,723	12,744	↑0.2%	\$6,497	\$7,085	↓8.3%

- 2. **Revenue Service Miles compared to Fuel Costs.**

Month	Miles			Fuel Cost			Fuel Cost per Mile		
	2016	2015	2014	2016	2015	2014	2016	2015	2014
May	13,234	11,499	9,757	\$2,639	\$3,094	\$4,136	.19¢	.26¢	.42¢
June	14,104	11,606	10,334	\$3,261	\$3,316	\$4,008	.23¢	.28¢	.38¢
July	12,723	12,744	11,181	\$2,764	\$3,293	\$4,586	.21¢	.25¢	.41¢

3. **Ridership - US 395 intercity route by county of origin or destination (O/D)** –Operates between Alturas, Susanville and Reno on reservation basis three (3) times per week on Mondays, Wednesdays & Fridays.

Month	Modoc O/D		Lassen O/D		Total Ridership	
	2016	2015	2016	2015	2016	2015
May	63	61	97	70	160	131
June	82	82	134	134	216	216
July	58	69	110	114	168	183

4. **Ridership - Alturas-Cedarville-Ft. Bidwell - Operates Thursdays by reservation only.**

Month	Cedarville		Ft. Bidwell		Total Route Ridership	
	2016	2015	2016	2015	2016	2015
May	4	4	11	15	15	19
June	3	0	17	9	20	9
July	1	0	6	10	7	10

**5. Saturday Farmers Market Ridership:**

July 9 - 8 Passengers

July 23 - 6 Passengers

There was discussion regarding the viability of the Cedarville/Ft. Bidwell route. It is likely that the Alturas-Cedarville-Ft. Bidwell service will be discontinued.

**b. Other Information - none**

**Calendar – consider future dates and events of interest:**

- 08/02/16 MCTC and MTA regular meetings – Alturas City Council Chambers, 200 W. North St., Alturas
- 08/13/16 Surprise Valley Saturday Market – Cedarville and Ft. Bidwell
- 08/27/16 Surprise Valley Saturday Market – Free Sage Stage Rides and booth– Cedarville and Ft. Bidwell
- 09/05/16 MCTC and Sage Stage observed Holiday – Labor day – Office closed; no bus service
- 09/10/16 Surprise Valley Saturday Market – Cedarville and Ft. Bidwell
- 09/24/16 Surprise Valley Saturday Market – Cedarville and Ft. Bidwell
- 10/04/16 MCTC and MTA regular meetings – Alturas City Council Chambers, 200 W. North St., Alturas

7. **Adjournment.** Board Member Allen motioned to adjourn meeting at 2:58 p.m.; seconded by Board Member Ray All ayes; motion carried. The next regular meeting is scheduled October 4, 2016, in the Alturas City Hall Council Chambers, 200 W. North Street, at about 2:00 p.m., following the MCTC meeting.

Submitted by,

Jacque Dockery  
Office Assistant