



MODOC TRANSPORTATION AGENCY

108 South Main, Alturas, CA 96101  
Phone (530) 233-6410 • Fax 233-3744

**MINUTES**  
**Regular Meeting**  
**February 07, 2017**

**Board Members Present**

|                         |  |
|-------------------------|--|
| John Dederick, Chairman | Mayor, City of Alturas                             |
| David Allan, Vice Chair | Board of Supervisors District I, County of Modoc   |
| Bobby Ray               | Councilmember, City of Alturas                     |
| Kathie Rhoads           | Board of Supervisors District III, County of Modoc |
| Danny Parker            | City At-Large Member                               |
| Jim Wills               | County At-Large Member                             |

**Board Members Absent**

|                               |   |
|-------------------------------|---|
| Elizabeth Cavasso (Alternate) | Board of Supervisors District IV, County of Modoc |
| Cheryl Nelson (Alternate)     | Councilmember, City of Alturas                    |

**Staff Present**

|                  |                               |
|------------------|-------------------------------|
| Debbie Pedersen  | Executive Director            |
| Niki Witherspoon | Chief Fiscal Officer          |
| Cindy Imbach     | Senior Transportation Planner |

**Public Present**

None

1. **Call to Order** – Chair Dederick called the meeting to order at 2:12 p.m. in the Alturas City Hall Council Chambers, 200 W. North Street.
2. **Public Forum** –There were no public comments.
3. **Confirm Agenda** –Motion by Board Member Wills to confirm agenda, seconded by Board Member Rhoads. All ayes; motion carried.
4. **Consent Agenda**
  - a. Approve minutes from 12/06/16 MTA Regular Meeting
  - b. Financial Transactions 11/01/16 through 12/31/16
  - c. YTD expenditures through 12/31/16

Motion by Board Member Wills to approve consent agenda items a-c above, seconded by Board Member Allan. All ayes; motion carried.

## 5. Regular Business

- a. Consider Adoption of Resolution 17-02 approving FY 16-17 California Transit Assistance Fund (CTAF) Bus Shelter Acquisition (includes FY 14/15, 15/16, and 16/17). Motion by Board Member Allan to adopt Resolution 17-02, seconded by Board Member Ray. All ayes; motion carried.
- b. Staff report regarding FTA 5311f funded services (Reno, Redding, and Klamath Falls routes).
  - a) Intercity Services Summary for Fiscal Years 12/13 through 15/16
  - b) Actual Share of Costs by Route for Fiscal Years 12/13 through 15/16
  - c) Projected costs by service for Fiscal Year 16/17
- c. Consider action regarding FTA 5311f grant application process for 2017.

Background: The grant application cycle for 17/18 will be due around March/April 2017. As previously reported, the 17/18 grant cycle is financially constrained and the letter dated December 8, 2016, from Caltrans Division of Rail and Mass Transportation (DRMT) (grant administrator) is reducing the allocation to the MTA to \$122,651.30 (federal funds – 55.33% of costs). Following discussions with DRMT, it is preferred that the services remain at the same level (number of days of service and frequency of service), with the grantee paying a higher local share. Their goal is for services to be self supporting within 5 years. It is anticipated that the new grant cycle will have these stipulations.

Based on the reduction – the following scenarios were investigated:

1. Cease all 5311f funded operations (Klamath, Redding and Reno) and not apply for the 2017 grants. This would cause a negative impact to passengers that use these services, some of which Sage Stage is the only viable option for them to travel out of the county. This option is likened to the Greyhound abandoned lines in the early 1980s.
2. Apply for grant funding for a mixture of the services (change number of days/frequency of service). It is recommended that the Reno Service remain unchanged. Staff would recommend reducing the Redding service to one day per week, and the Klamath Falls service to one day per week. Request that the MCTC fund the remaining balance (estimated at \$62,442).
3. Apply for grant funding for each of the three services to our cap amount of \$122,651.30; request that MCTC fund the remaining balance (estimated at \$95,540).

Staff recommends that the MTA support option #2; if the grants are not funded, the MCTC would assess the services during the unmet transit needs process and determine whether it is reasonable to meet the full costs of these services. Motion by Board Member Allan to approve, seconded by Board Member Rhoads. All ayes; motion carried.

**6. System Update, Communications, and Calendar**

a. **Staff updates** –Senior Transportation Planner Cindy Imbach presented an overview on the following charts.

1. **Sage Stage Operations Report** – Performance statistics (below) are accurate although unaudited.

| Month      | Passenger Trips |       |        | Miles  |        |        | Fares   |         |        |
|------------|-----------------|-------|--------|--------|--------|--------|---------|---------|--------|
|            | 2016            | 2015  | Change | 2016   | 2015   | Change | 2016    | 2015    | Change |
| <b>Oct</b> | 1,034           | 1,128 | ↓8.3%  | 12,323 | 13,678 | ↓9.9%  | \$5,675 | \$6,360 | ↓10.8% |
| <b>Nov</b> | 1,035           | 1,021 | ↑1.4%  | 12,046 | 11,909 | ↑1.2%  | \$5,481 | \$5,518 | ↓0.7%  |
| <b>Dec</b> | 1,016           | 1,317 | ↓22.9% | 10,775 | 11,851 | ↓9.1%  | \$5,567 | \$5,784 | ↓3.8%  |

| Month      | Passenger Trips |      |        | Miles |        |        | Fares   |         |        |
|------------|-----------------|------|--------|-------|--------|--------|---------|---------|--------|
|            | 2017            | 2016 | Change | 2017  | 2016   | Change | 2017    | 2016    | Change |
| <b>Jan</b> | 955             | 1349 | ↓29.2% | 7,998 | 11,750 | ↓31.9% | \$3,038 | \$5,968 | ↓49.1% |

2. **Revenue Service Miles compared to Fuel Costs.**

| Month      | Miles  |        |        | Fuel Cost |         |         | Fuel Cost per Mile |      |      |
|------------|--------|--------|--------|-----------|---------|---------|--------------------|------|------|
|            | 2016   | 2015   | 2014   | 2016      | 2015    | 2014    | 2016               | 2015 | 2014 |
| <b>Oct</b> | 12,323 | 13,678 | 11,389 | \$2,503   | \$2,809 | \$3,839 | .20¢               | .20¢ | .33¢ |
| <b>Nov</b> | 12,046 | 11,909 | 9,221  | \$2,356   | \$2,637 | \$2,990 | .19¢               | .22¢ | .32¢ |
| <b>Dec</b> | 10,775 | 11,851 | 11,469 | \$2,410   | \$2,319 | \$3,416 | .22¢               | .19¢ | .29¢ |

| Month      | Miles |        |        | Fuel Cost |         |         | Fuel Cost per Mile |       |      |
|------------|-------|--------|--------|-----------|---------|---------|--------------------|-------|------|
|            | 2017  | 2016   | 2015   | 2017      | 2016    | 2015    | 2017               | 2016  | 2015 |
| <b>Jan</b> | 7,998 | 11,750 | 10,846 | \$        | \$2,151 | \$2,852 | . ¢                | .18 ¢ | .26¢ |

3. **Ridership - US 395 intercity route by county of origin or destination (O/D)** – Operates between Alturas, Susanville, and Reno on reservation basis three (3) times per week on Mondays, Wednesdays, and Fridays.

| Month | Modoc O/D |      | Lassen O/D |      | Total Ridership |      |
|-------|-----------|------|------------|------|-----------------|------|
|       | 2016      | 2015 | 2016       | 2015 | 2016            | 2015 |
| Oct   | 69        | 50   | 73         | 85   | 142             | 135  |
| Nov   | 59        | 41   | 66         | 81   | 125             | 122  |
| Dec   | 68        | 54   | 63         | 82   | 131             | 136  |

| Month | Modoc O/D |      | Lassen O/D |      | Total Ridership |      |
|-------|-----------|------|------------|------|-----------------|------|
|       | 2017      | 2016 | 2017       | 2016 | 2017            | 2016 |
| Jan   | 27        | 50   | 22         | 70   | 49              | 120  |

4. **Ridership - Alturas-Cedarville-Ft. Bidwell** – Last day operated 12/29/16

| Month | Cedarville |      | Ft. Bidwell |      | Total Route Ridership |      |
|-------|------------|------|-------------|------|-----------------------|------|
|       | 2016       | 2015 | 2016        | 2015 | 2016                  | 2015 |
| Oct   | 6          | 1    | 8           | 13   | 14                    | 14   |
| Nov   | 8          | 6    | 6           | 3    | 14                    | 9    |
| Dec   | 7          | 6    | 20          | 8    | 27                    | 14   |

- b. **Other Information** – Modoc Transportation Agency lost Plumas Bank as courier service in January. Ridership is down on many routes.
- Forms 700's Due
  - Closed legal claim possible at next meeting

**Calendar – consider future dates and events of interest:**

- February 07, 2017      1:30 p.m. MCTC and MTA Meetings – City of Alturas Council Chambers, 200 W North St, Alturas
- February 13, 2017      Lincoln’s Birthday observed – Office closed – Sage Stage Services will operate
- February 20, 2017      Presidents Day – the Office and Sage Stage Services are closed in observance of the holiday
- March 6, 2017      1:00 p.m. Modoc Technical Advisory Committee Meeting – 108 S Main St, Alturas.
- April 4, 2017      1:30 p.m. MCTC and MTA Meetings – City of Alturas Council Chambers, 200 W North St, Alturas

7. **Adjournment** – Motion to adjourn by Board Member Ray at 2: p.m., seconded by Board Member Rhoads. All ayes; motion carried. The next regular meeting will be April 4, 2017 in the Alturas City Hall Council Chambers, 200 W. North Street at about 2:00 p.m., following the MCTC meeting.

Submitted by,

Tiffany Gwinn  
Executive Assistant Secretary